



# FACT SHEET FOR BBA EXCHANGE STUDENTS

McCombs School of Business  
The University of Texas at Austin  
2024-2025





# CONTACT INFORMATION

## MAILING ADDRESS:

BBA International Programs  
McCombs School of Business, CBA 2.400  
The University of Texas at Austin  
2110 Speedway Stop B6100  
Austin, TX 78712-1750

## STAFF:

Primary contacts for incoming BBA exchange students:  
Josh Rucker  
[josh.rucker@mcombs.utexas.edu](mailto:josh.rucker@mcombs.utexas.edu)  
Aleksandra Wingate, Assistant Director  
Leticia Patterson, Administrative Associate

## WEB:

BBA International Programs: <https://my.mcombs.utexas.edu/bba/international-programs/>

McCombs home page: <https://mcombs.utexas.edu/>

UT home page: [www.utexas.edu](http://www.utexas.edu)

UT Austin COVID 19 page: <https://protect.utexas.edu/>



## Important websites from Texas Global (UT's central international office):

Exchange application site: <https://bit.ly/exchange-application>

Exchange immigration site: <https://bit.ly/exchange-myio>



# IMPORTANT DATES

## FALL 2024 TERM

NOMINATION DEADLINE:	February 15, 2024
APPLICATION DEADLINE:	March 1, 2024
COURSE REQUESTS	March 10, 2024
ACADEMIC ADVISING:	Tentatively, late June
ORIENTATION:	Mid-August
CLASSES BEGIN:	Monday, August 26
LABOR DAY HOLIDAY:	Monday, September 2
FALL/THANKSGIVING BREAK:	November 25-30
CLASSES END:	Monday, December 9
FINAL EXAMS:	December 12-16
EARLIEST DEPARTURE DATE:	Tuesday, December 17

## SPRING 2025 TERM

NOMINATION DEADLINE:	August 15, 2024
APPLICATION DEADLINE:	September 1, 2024
ORIENTATION:	Early January, 2025
CLASSES BEGIN:	January 13, 2025
MARTIN LUTHER KING, JR. DAY	January 20, 2025
SPRING BREAK:	March 17-22, 2025
CLASSES END:	April 28, 2025
FINAL EXAMS:	May 1-5, 2025
EARLIEST DEPARTURE DATE:	May 6, 2025



Plan to arrive in Austin by the evening before orientation at the latest. Orientation dates/times will be determined later. Dates subject to change.



# PROCEDURE AND COMMUNICATIONS

Students selected to come to UT, will receive information over email from both the Exchange Advisors at Texas Global (online application, immigration/visa matters, insurance) and our office, BBA International Programs, which is in the business school and mostly handles academic matters like academic advising and course registration. We begin emailing in August for Spring and in February for Fall. Information is emailed to coordinators about completing the online application necessary to process the Certificate of Eligibility (DS-2019) for a visa. DS2019s are sent about 8 weeks after receipt of all required documents. Students pay a SEVIS fee and visa application fee to the nearest U.S. Consulate when applying for the visa.

Students will receive regular email updates from the BBA International Programs Staff as well as the Exchange Advisors at Texas Global.



## LEARNING EXPECTATIONS



### **CLASS FORMAT:**

Lectures, presentations, case studies, papers, presentations, group projects.

### **MODALITY:**

As of Fall 2021, most classes are in-person with only a few options for virtual classes.

### **REGISTRATION:**

Students provide initial course requests prior to arrival. Changes are allowed and classes cannot be guaranteed until formal registration occurs a few days before the beginning of classes during the orientation period. Students pay their student services fee & health insurance at this time and receive instructions during orientation. Course changes are possible during the first week of classes.

### **DEPARTMENTS:**

The College of Business comprises six departments: Accounting, Finance, Management, Marketing, IROM (Information, Risk, & Operations Management) and BGS (Business, Government & Society). Beyond these areas, courses are available in international business, supply chain management, management information systems, real estate and statistics. Students must take at least 2 business courses, and may choose offerings from other colleges.

### **ATTENDANCE & PARTICIPATION:**

Class attendance is mandatory, and participation is an important part of most classes.

**GRADING:** UT Austin uses a plus/minus (+/-) letter grade grading system. The grades are: A, A-, B+, B, B-, C+, C, C-, D+, D, D-, and F. D- is the lowest passing mark. All students will receive a grade report at the end of the semester generated from the University's central Registrar. The report will be forwarded to the students' home institution. If the student desires (or the home institution requires) an official transcript, the student may submit a request and pay \$20 to the Office of the Registrar to receive a transcript on the spot or have it mailed. Only the student is permitted to request these records. <https://onestop.utexas.edu/student-records/grades/>

### **CLASS SIZE:**

Average class size for required courses is approximately 70 students. For elective courses it is approximately 40.

### **COURSE LOAD:**

Four courses are recommended; at least two must be business courses. Students must enroll in at least 12 credit hours, which generally consist of four classes.

### **EXAMINATIONS:**

Formats vary. The final exam period usually begins a few days after the end of classes.



## **EXCHANGE STUDENTS, PARTICULARLY FOR FALL, SHOULD BEGIN SERIOUS ARRANGEMENT INQUIRIES EARLY.**

For the spring semester, we recommend starting your housing search by early November and by April for the fall semester. Please note that the BBA International Programs Office does not arrange housing but will provide you with helpful resources via email.

Austin's housing market is challenging, especially for short-term stays of a single semester. You have options such as private residence halls, co-ops, apartments, or subleasing from a UT student studying abroad that semester. There tend to be more housing choices in the spring due to lower demand.

Realistically, expect to pay around \$1,000 per month in rent, understanding that accommodations closer to campus often come at a higher cost. Residence hall prices range from \$700 to \$2,000 per month, depending on the level of service. Detailed housing information is available on our website.

## **SUBLEASING APARTMENTS**

There are several websites and Facebook groups that list apartments available for sublease from UT students who are studying abroad that semester. This can be one of the best ways to find convenient housing, make friends, and get a different perspective while you're here! We will provide this information as students are admitted.

## **GLOBAL LIVING LEARNING COMMUNITY**

This program houses international and exchange students, along with local students in an on-campus dorm. There are not many spots available for this! Learn more:

<https://housing.utexas.edu/housing/residence-halls/living-learning-communities>

## **RESIDENCE HALLS AND CO-OPS**

For private residence halls, the standards for cleanliness, etc. are high enough that students can feel confident in finalizing all details from home. Co-ops can provide excellent opportunities for interaction with UT students; for private co-ops, we recommend that students ask about quality and cleanliness, as standards vary. Co-ops offer some of the lowest prices at good locations: <https://www.iccaustin.coop/>



# COST OF LIVING

The following is a listing of approximate living costs, prices are listed in U.S. dollars. Please note, fees may increase.

## UNIVERSITY FEES

About \$200 per semester, more if immunizations are required:

ISSS Student Service Fee	\$125, but might be increasing to \$150
ID Card	\$10
Tuberculin test, MMR	~\$80 (if needed, each cost about \$75)
Meningococcal vaccine	~\$130 (if have not had before)
Official transcript	\$20

## HOUSING

\$700 - \$2,000 per month (depending on location & amenities)

## FOOD (if renting without meal plan)

\$300 - \$400 per month (depending on individual's diet).

## BOOKS AND CLASS MATERIALS

\$400 - \$600 per semester.

## LOCAL TRANSPORTATION

UT students can ride all city and campus buses free of charge with their UT ID card. Bus information and routes are available at: <http://parking.utexas.edu/transportation/shuttle/>

## HEALTH INSURANCE

UT Austin's health insurance plan costs approximately \$1,400 per semester for a single student. All international students are automatically enrolled in the UT plan. It is not possible to opt out of this insurance, unless you happen to be a US citizen.

## OTHER HOUSING ADVICE

We recommend that students seek housing advice from former UT Austin exchange students or visiting UT students. Typically, deposits amount to one or two months' rent and may also be needed for utilities like electricity, cable, and internet. Try to secure housing before the BBA Exchange Orientation to avoid the need for a hotel stay. It's a good idea to look for housing along the "UT shuttle route" for convenient commuting to campus and reliable transportation.

## STUDENT SERVICES

Exchange students should attend the general orientation by Texas Global and must also participate in our BBA exchange orientation, which covers academic matters and registration. Furthermore, students have full access to various UT facilities, including libraries, computer labs, the BBA Career Management Office, academic advising, recreational amenities, University Health Services, Counseling & Mental Health Center, Sanger Learning Center, and the Undergraduate Writing Center.

# STUDENT RESOURCES

## BBA INTERNATIONAL PROGRAMS

You may wish to participate in our Buddy Program to be matched up with a McCombs student as a buddy, or to participate in our GlobalAmbassador program in which you help promote your home university to McCombs students who are considering studying abroad. Texas Global (UT's International Office) will hold a number of activities designed to help you have a great experience, including workshops on various topics and trips to local interest spots throughout the semester.

## BBA CAREER MANAGEMENT

You will be eligible to use the services of the business school placement and recruiting office, BBA Career Management. You will have access to career fairs, networking events and interviews. If you would like to participate in any of their events, you will need to bring appropriate business casual and business professional attire.

## McCOMBS AND UT STUDENT ORGANIZATIONS

Various BBA and non-BBA student organizations based on interest, major, cultural identity, and more are available to you. These groups host events throughout the semester and are a great way to connect with other students.



# LIFE IN AUSTIN

## ACTIVITIES AND ATTRACTIONS

Austin is known as the live music capital of the world with live music found all over the city. It is also home to many artistic exhibitions, historic buildings, festivals, museums, and outdoor adventures (such as Barton Springs pool, pictured on the right). Austin is only a short drive from San Antonio, Houston, and Dallas, all of which are centers for cultural and touring performances as well as major sporting events.

## FOOD

Authentic tacos and tasty barbecue are two highlights of Austin cuisine, but the city also offers plenty of diverse food options, from authentic ramen to world-class brunch to wood-fired pizza. Austin is also known for its unique food-truck culture.

## CLIMATE

In the summer, Austin features a warm climate and a wealth of outdoor settings for swimming, cycling, hiking and other activities. Winter days are generally mild, but may fall below freezing. Students will need warm jackets for winter and light cottons for summer.



# CHECKLIST FOR INCOMING EXCHANGE STUDENTS



## BEFORE COMING TO THE U.S.

- Complete Application – Please reference the Texas Global's (UT's International Office) application instructions found here: <https://bit.ly/exchange-application>
- Prepare Visa – pay SEVIS fee and visa application fee to U.S. Consulate when applying for your visa.
- Course request form – submit your possible course choices on our online form which will be emailed in March/April for Fall semester or October for Spring semester.
- Secure Housing – review the information on our website and set up housing in advance. Costs range from \$700-\$2,000 per month, depending on type, location, services and amenities. If renting without a meal plan, expect to spend \$300-\$400 per month on food.
- Obtain immunization proof from health provider on UT's form and submit on UHS website or bring to Austin.
- Attend Academic Advising session led by BBA Int'l Programs Staff over Zoom (probably in June if coming in the fall and November if coming in the spring).

## UPON ARRIVAL | ORIENTATION ACTIVITIES

- Submit UHS Immunization Forms and/or make an appointment at UHS, if you didn't do so prior to coming.
- Complete the Reciprocal Exchange Immigration/Briefing Check-In (IBC), which can be done online after arrival in MyIO Portal.
- Register for at least 2 business courses and at least 12 hours total. At least one course must be either in-person or hybrid according to visa requirements.
- Pay your fee bill! This includes the mandatory & automatically-charged student health insurance policy (approximately \$1,400) and the \$125 ISSS student service fee.

## AFTER CLASSES BEGIN

- Purchase course textbooks and other materials (\$400-\$600 per semester).
- Complete adds/drops during the first four class days.
- Complete Final Exams

## BEFORE DEPARTING THE U.S.

- Attend “farewell” meeting for exchange students.
- Request official transcript, which costs \$20.
- Pay any outstanding charges such as library fines, printing charges, etc.