BBA International Programs, BBA Short-Term International Programs
Professionalism Policy

The McCombs School of Business recognizes that virtually all students are approaching the Short-Term International Program courses with serious intent and with every intention of acting professionally throughout the program. To preserve the experience of the majority of students, which can easily be damaged by the actions of a few, and to protect the reputation of the school, all students must, as a condition of participation in a Short-Term International Program course, sign their acceptance of the following policy.

Professionalism
Professionalism is an essential part of the academic performance of a business student. Throughout the Short-Term International Program courses, students are expected to perform in ways that (1) reflect favorably on themselves, their classmates, and the McCombs School, and (2) contribute to the educational environment and objectives of the courses. Without limiting this guideline with specifics, this kind of performance includes the following behaviors:

- Actively participating in all classes while abroad;
- Attending all presentations and visits scheduled in conjunction with the courses;
- Actively participating in the BBA International Cultural Analysis Project;
- Attending all program related cultural excursions;
- Being on time and prepared for all scheduled events;
- Preparing for and engaging respectfully with presenters and other guests;
- Being cooperative and helpful during the logistical activities while abroad;
- Attending all pre-departure sessions during the spring semester;
- Completing the BBA International Program Evaluation once the program has finished;
- Acting in a manner consistent with the nature and tone of each scheduled event;
- Respecting local laws, mores, and customs during the trip.

In pursuit of the performance described in (1) and (2) above, course instructors may add other desired behaviors or make specific exceptions to the ones listed above. It is the responsibility of each student to ask for clarification of any aspect of the policy that is not understood or is considered ambiguous.

Grading of Professionalism
A student in every Short-Term International Summer course may be graded on Professionalism by the course instructor according to the following guidelines:

- A Performance fully as expected, as described under "Professionalism" above
- B Generally acceptable performance, with few, minor exceptions
- C Barely acceptable performance
- F General disregard for professionalism or a serious incident of unprofessional performance

This grade will be a “limit grade” which will serve as a ceiling on the overall course grade, regardless of performance on other grading elements. Even if the provisions of this section are not specifically enforced to serve as a limit, professionalism may be a factor in the assignment of a grade.

Additional Sanctions
If, at any point during the program, the course instructor determines, at his/her sole discretion, that a student’s performance warrants expulsion, the student agrees to immediately return to Austin at the student’s own expense.